

# ALARMS & ACCESS CONTROL UNIT



University of California Police Department

(510) 643-9375

## CARDKEY APPLICATION

CARD # \_\_\_\_\_ First 6 digits on bottom right hand corner on back of Cal ID

Last Name, First _____		Bldg: Etcheverry and/or Hesse
Access (Building, Room #s) Requested: _____ _____		
E-mail Address: _____		Work Phone: _____
<b>A Maximum of 2 Semesters is allowed for building access for Undergraduate and Graduate Students</b>		
<input type="checkbox"/> Faculty (No fee)	<input type="checkbox"/> Staff (No fee)	Cal ID #: _____
<input type="checkbox"/> Graduate	<input type="checkbox"/> Undergrad	
<input type="checkbox"/> Other (PostDoc, VS, VSR, VIF)	Access Expiration Date: _____	
Authorization Signature and Date: _____		
Authorizing Name and Title (Print) _____		

### AGREEMENT

**Access to Rm 5140 EH (Coffee Room) is RESTRICTED to ME Faculty and ME Staff**

I understand and agree that the cardkey issued upon approval of this request is the property of the Regents of the University of California and

- a) that the cardkey will be returned upon request or at the time of separation from UC employment
- b) that I will report it's loss or theft to the University Police Department and to the issuing department as soon as such loss or theft is noted, and
- c) that the cardkey is issued for my exclusive use and may not be duplicated, loaned or used to allow any unauthorized person into a controlled area.

I further understand and agree that my full cooperation will be expected during any investigation concerning a security matter which might have occurred in a controlled facility during a time when my presence in the facility has been recorded by the system.

Abuse of the cardkey privilege and/or non-compliance with this agreement is a violation of Penal code 469, and may result in the revocation of cardkey use and/or disciplinary or criminal action.

\_\_\_\_\_

Cardholder's SignatureDate

**ATTN: Visiting Scholars, Visiting Student Researchers and Visiting Industrial Fellows, please bring completed form and Cal ID to 6195 Etcheverry Hall.**